

Minutes of PTA- Closure Meeting – 2014 - 15

Date: 18th April 2015

Members Present:

School Representatives:

Ms. Lakshmi Kumar – Director
Ms. Namrata Majhail – Principal, Ex- Officio Secretary
Ms. Sangeeta Kapoor – Vice Principal
Mr. Matin Shaikh – Admin Head
Ms. Baishaki Bapat – Assistant Administrator cum training and study visits coordinator
Ms. Shirley Fernandes – Assistant Administrator

Parent Representatives:

Ms. Swati Barhate	STD II PTA Parent
Ms. Jaya Parmar	STD III PTA Parent
Ms. Shrishti Sureka	STD IV PTA Parent
Mr. Prasad Narayan	STD V PTA Parent
Mr. Ajay Kumar Gupta	STD VI PTA Parent
Ms. Deepa Mahale	STD VII PTA Parent
Mr. Umesh Mallawat	STD IX PTA Parent

Teacher Representatives:

Ms. Shilpa Garge	STD I Teacher Representative
Ms. Meenal Narvekar	STD III Teacher Representative
Ms. Amarjeet Kaur	STD IV Teacher Representative
Ms. Sonali Khambete	STD V Teacher Representative
Ms. Smitha Arun	STD VIII Teacher Representative
Ms. Shanam Salunke	STD IX Teacher Representative

A mail regarding the PTA closure meeting was sent to all members on 10th April 2015.

Agenda:

1. Transition in Leadership
2. Admission Status Senior KG to Std XII
3. RTE Admission Status
4. Staff Status
5. Student Performance – An Overview
6. Highlights of the Year – 2014 – 15
7. Upcoming Events
8. Selection of Lead PTA member 2015 -16 session
9. Any Other

Minutes of the Meeting:

- Ms. Namrata Majhail (Principal), as the ex- officio Secretary of PTA, conducted the PTA meeting and welcomed all the members present. She announced the agenda for the meeting.
- Ms. Namrata Majhail made a presentation –

Highlights of the presentation -

Admission Overview -

- Break of the admissions taken was shared
- Class XI admission status
- Division A – filled up 40 seats
- Division B – in process

RTE Admission Status -

Staff Status -

- We have 162 staff on roll.
- The logic of attrition was given.
- Reasons for substitution in April were explained.
- Lakshmi di explained the peculiar situation of March cycle and the bottle neck that arises in April. The situation will be reviewed in July.
- The realities are B.ED exams and CBSE correction because of which teacher absenteeism is on the rise in April.
- In order to combat this situation, the school will request teachers who are leaving for personal reasons to extend their tenure till April end.
- The get to know me can happen in June wherein the parents will meet the new teacher.
- PGT category teachers have to start school mid- May, so this May policy is one of the reasons to loose teachers in this category.
- The new teachers are coming in with expertise and experience.

Student Performance Overview -

- Efforts will be made to improve the grades, bring them to A1, A2, B1 and B2 bracket.
- Detaining students is not in the best interest of the student and the school.
- Bridge gap programs will be introduced.
- Two students were detained in Grade IX.
- The goal of the school is that no child will score below B2.

- The focused group students will be closely monitored.
- CBSE is going to make new changes and the school is ready to brace all the changes.
- The school will put emphasis on Math and Science.
- The target will be to complete the portion by October – X,XI and XII and begin with solving practice papers.
- The academic cycle change will be looked into.

Highlights of the Year 2014 -15 -

- Smooth opening of Senior Secondary Section
- Awarded as best CBSE school in Pune by Digital Learning Magazine
- TOS ranked 3rd for Top National Curriculum School by Times School Survey
- Role models felicitation
- Career Camp for Class X and XI
- Remarkable performance in Olympiad and Ignited Mind Lab's Mental Math

TOS is working on –

- Sports Program at Secondary and Senior Secondary Level
- Review of the CSA program
- Academic Achievement of students
- Tackling discipline issues

Upcoming Events –

- 23rd April 2015 – Annual Day, Grand finale of Role Models theme with felicitation of 3 role models
- Accreditation readiness training
- Cyber School collaboration, with the first group of Class XII visiting the school in Stockholm.
- AFS program in the pipeline
- Robert Bosch Foundation program in the offing.
- Exploring Yukti for B – division – after school, weekend batches
- Shankar Mahadevan academy program for Class V concert
- Collaboration with Lila Poonawalla foundation for literacy and internship for students participating in this mission for community service
- 11 students from Class XII chosen for internship program.
- School sports program to spruce up the current sports program
- 8 leaders have enrolled in the Cambridge Diploma in Educational Leadership program
- Young expressions award nomination for best LSO program in 4 categories
- School re-opening dates

Selection of Lead PTA member 2015 – 16

- Deepa Mahale will be the new lead PTA member

Queries from Parent Representatives –

- How many CBSE schools are there in Pune?
- Digital Learning Magazine – What was the criteria while choosing TOS as the best school?
- FGD Beneficiary Satisfaction survey?
- Teacher Issues
- Drivers coming to pick up children stand in the Atrium which is not safe
- Teacher appraisal observation – if the teacher is prepared, scores well

Queries addressed –

- The criteria of selection was explained by Sangeeta di, Vice Principal
- Lakshmi di addressed the queries of safety – CCTV installed, the kakas are responsible especially because the parents have entrusted them with their children.
- GPS system is installed in the bus.

Conclusion

- Meeting concluded with a vote of thanks. The next PTA meeting will be announced shortly.

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